

Town Hall Renovation Committee Meeting Notes

January 16, 2019

Construction Update

- The slab is being poured by Perry Concrete today. Some aspects of work contained in their bid have been done by others (John McCullough and Green Line). These expenses should be deducted from Perry's final invoice.
- John McCullough worked with Green Line in preparing slab (insulation, etc); radiant slab tubing laid out by Jim O'Riordan.
- Trusses for addition have arrived on site.

Upcoming Work:

- Green Line will frame the addition and interior partitions.
- Metal supports for front porch will be installed.
- Floor to be delivered – John to call and ask for delivery.
- 70 gal tank with heat exchanger has been suggested by plumber; building use doesn't warrant that much water; John has spoken to Jim O'Riordan about this.

Building Maintenance/Rental

- Blue Barn Players presented a draft rental contract using Plainfield Opera House/Town Hall's rental agreement as a starting point.
- A working subgroup will meet separately from the Town Hall Renovation Committee to work on rental/maintenance plan and a "Friends of" organization.
 - Working group will include: Artie & Nancy Toulis, Chris Colt, Denise Wheeler, David Schutz. This group will meet every other week beginning January 30 at the town office at 8:30am.
- David addressed the need to raise money; usually it is a "Friends" group that takes this on.
- When building is complete, a keyless lock will allow entry to those who have been given the code (Schlage brand suggested).

Future meetings

- The committee will begin meeting every other week. Next meeting will be on January 30 from 8:00 – 8:30. At 8:30 the subgroup will meet from 8:30 – 9:00.
- John will bring to the committee any future interior aesthetic decisions that need to be made, but it does not seem necessary to meet weekly at this point.

Schedule and Costs

- Will the building be ready for a performance in June?
 - Front steps will most likely be useable in May if not completely finished.
 - Interior stairs will be done.
- Donna and John will get together with Ernie to determine an estimated finish schedule.
- Donna is tracking expenses, which are currently at \$180,000, and will make an appointment with Treasurer Sandra Ferver to ensure they are in sync. She will report back to committee comparing expenses to budget.

Vermont Arts Council Reception

- The VT Arts Council is holding a reception on February 19, 4:30, at the State House “to honor recipients of Cultural Facilities Grants.” Donna sent the email announcement to selectboard and committee members. She plans on attending.

Notes by Donna